



2010 CONCURRENT SESSION PROPOSAL

March 19, 2010-Lexington Lansing Hotel- 925 South Creyts Road-Lansing, MI 48917

A copy of this form and current conference information may be downloaded by going to the MAACE web page —www.maace.org

The submission of proposal you agree to—

- Adhere to all copyright laws
- Register for the conference (*see early bird rate*)
- Have all co-presenters, if applicable, also register.
- You are encouraged to provide a 1-2 page summary of your proposal for publishing in the Conference Proceedings in Options.

Priority will be given to all proposals received by December 11, 2009. Proposals received after that date will be considered on a first-come, first-serve basis.

If there will be a co-presenter(s) for your session, we will need the following information for each person.

~ Please Print ~

NAME

TITLE

EMPLOYER

PREFERRED MAILING ADDRESS *city, state, zip*

PREFERRED TELEPHONE NUMBER

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E-MAIL ADDRESS *Written communication with presenters is often via e-mail.*

CONCURRENT SESSION FORMAT *Check one.*

1 hour

2 hours

SESSION TITLE *15 words or less, please.*

SESSION DESCRIPTION

70 words or less. Attach additional paper, if needed.

BIOGRAPHY *Provide a brief description of your professional background. A facilitator will use this information to introduce you at your session. A biography is needed for each presenter. Attach to your session proposal.*

Please submit your proposal by fax, e-mail or U.S. mail

by **December 11, 2009:**

Dr. Cynthia Ward Chair of Conference Presentations

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